# Make the most of your future.



There are many great benefits to being a participant in the The MCS Group, Inc 401(k) Plan. Among those benefits is exceptional customer service—online or by phone. In fact, you can count on your company and Fidelity to help support you every step of the way.

Best practices to consider:

- The impact of an early start. Your decision to start today could give you quite a bit more at retirement than starting five years from now.
- Contribute as much as you can. That amount can take you a long way toward reaching your financial goals.
- **Do what you can afford**. Start at a number that feels comfortable to you. You can always change it later. The important thing is to invest what you can afford and start right away.
- **Invest more in your plan, pay less in taxes.** Your pretax contributions come out of your pay before income taxes are taken out. You can actually lower your current taxes by investing in the plan today.

Find out how simple it can be to enroll, manage your account, and take advantage of what your company and Fidelity have to offer.

- **⊃** Look inside for:
  - Frequently Asked Questions The basic details of your plan including how much you can contribute and when you can take withdrawals.
  - **Investment Options** Pick at least one investment option to get started, then consider the whole spectrum as you get more comfortable with planning.
  - Resources for Staying on Track To help you meet your retirement goals, the
    plan offers a comprehensive communications program and planning tools to help
    you stay on track.

## **Enroll** in the retirement plan

If you haven't already, enrolling in your plan is the right step towards a more secure retirement.

It's easy to join your plan and make that next great investment in yourself.

Here's how:

- First, go to Fidelity NetBenefits® at www.401k.com.
- Next, set up your password. If you're already a Fidelity customer, you can use your existing password.
   Please note, you will be prompted to enter your email address.
- Finally, click on the link to enroll.
- If you have questions or need help before getting started, visit <u>www.401k.com</u> or call Fidelity at 1-800-835-5097.

### **Frequently Asked Questions**

Here are answers to questions you may have about the key features and benefits of The MCS Group, Inc 401(k) Plan.

When am I eligible to enroll?	All contributions	Complete 3 months of service	
When can I enroll in the plan?		First day of each month	
How much can I contribute?	Employee Contributions	1% to 75% of eligible pretax pay (IRS limit of EGTRRA Catch Up Provision	f \$19,500 for 2020)
	Contribution Change Frequency	Next Entry Date	
	Company Match	15% of the first 6% in eligible compensation of	deferred
	Discretionary Profit Sharing	Refer to the Summary Plan Description for fu sharing contributions.	rther information regarding profit
Can I make a catch up contribution?	If you are age 50 or over by the end of the taxable year and have reached the annual IRS limit or Plan's maximum contribution limit for the year, you may make additional salary deferral, pretax contributions to the Plan up to the IRS Catch Up Provision Limit (2020 = \$6,500).		
When am I vested? Employee Contributions 100% immediate		ediate	
	Company Match	Years of Service for Vesting less than 1	Percentage 100
	D	1	100
	Discretionary Profit Sharing	Years of Service for Vesting less than 1	Percentage 100
		1	100
Can I take a withdrawal?	Withdrawals from the Plan are generally permitted in the event of termination of employment, retirement disability, or death.		
What are the investment options?	See Investment Options section of this flyer.		



Janus Henderson Enterprise Fund Class T

Extended Market

Index Fund Fidelity<sup>®</sup>

Virtus Ceredex Mid-Cap Value Equity Fund Class R6

Wells Fargo Small Company Growth Fund - Class Inst

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Fidelity® Small Cap Discovery Glenmede Small Cap Equity Portfolio Class

Fund

Small Growth

Small Blend

Small Value

Investment Options

Designed to meet a wide variety of investing preferences, the following investment options are available.

and more investment risk  Company Stock		
Tategories to the right have potentially less inflation risk and more investment risk nternational / Global Specialty Company Stock Ennity	Fidelity® Real Estate Investment Portfolio	
Categories to the right have International / Global Equity	Diversified  Oakmark Inhernational Fund Investor Class Fidelity* Fund Innernational Index Fund Emerging Markets Investo Oppenheimer Developing Markets Fund Class Y	
ı	Large Growth  • Fidelity® Contrafund® • Fidelity® Capital Appreciation Fund • Fidelity® Trend Fund	Mid Growth
Domestic Equities	Large Blend  • Fidelity* Large Cap Stock Fund  • Fidelity* 500 Index Fund	Mid Blend
	Columbia     Dividend Income     Fund Advisor Class	Mid Value
Balanced/Hybrid	• Fidelity® Balanced Fund	
and less investment risk  Bond	Government  Fidelity* Government Income Fund Diversified Fidelity* Strategic Income Fund Fidelity* U.S. Bond Index Fund High Xield High Xield Fidelity* Capital	
Categories to the left have potentially more inflation risk and less investment risk  Money Market (or Stable Value Bond Short Term)	Managed Income     Portfolio Class 1	
Categories to the left have p Money Market (or Short Term)	Government*  - Fidelity** - Government Money Market Fund	

This spectrum, with the exception of the Domestic Equity category, is based on Fidelity's analysis of the characteristics of the general investment categories and not on the actual investment options and their holdings, which may change at any time. These style calculations do not represent the investment options' objectives and do the past three years and may change at any time. These style calculations do not represent the investment options are based on a fund's style as measured by its underlying portfolio holdings over the past three years and may change at any time. These style calculations do not represent the investment options are listed in alphabetical order within each investment category. Risk associated with the investment options may vary significantly within each particular investment potions are listed in alphabetical order within each investment category. conditions. For a more complete discussion of risk associated with the mutual fund options, please read the prospectuses before making your investment decision. The spectrum does not represent actual or implied performance

\* You could lose money by investing in a money market fund. Although the fund seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. An investment in the fund is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Fidelity Investments and its affiliates, the fund's sponsor, have no legal obligation to provide financial support to money market funds and you should not expect that the sponsor will provide financial support to the fund at any time.

Tidelity's government and U.S. Treasury money market funds will not impose a fee upon the sale of your shares, nor temporarily suspend your ability to selt shares if the fund's weekly liquid assets fall below 30% of its total assets because of market conditions or other factors.

In general the bond market is volatile, and fixed income securities carry interest rate risk. (As interest rates risk, bond prices usually fall, and vice versa. This effect is usually more pronounced for longer-term securities also carry inflation risk and credit and default risks for both issuers and counterparties. Unlike individual bonds, most bond funds do not have a maturity date, so avoiding losses caused by price volatility by holding them until maturity is not possible.

Stock markets are volatile and can fluctuate significantly in response to company, industry, political, regulatory, market, or economic developments. Investing in stock involves risks, including the loss of principal

Before investing in any investment option, consider the investment objectives, risks, charges, and expenses. Contact Fidelity for a mutual fund prospectus or, if available, a summary prospectus containing this information. Read it carefully.

## **Additional Investment Options**

**Fidelity® Personalized Planning & Advice** is a professionally managed account that helps ensure that your investments are managed through the ups and downs of the market. The service creates model portfolios that seek to enhance growth and manage risk, while keeping your account aligned with your goals. For more information about Fidelity® Personalized Planning & Advice, log onto NetBenefits® at NetBenefits.com.

Fidelity® Personalized Planning & Advice *at Work* is a service of Fidelity Personal and Workplace Advisors LLC and Strategic Advisers LLC. Both are registered investment advisers, are Fidelity Investments companies and may be referred to as "Fidelity," "we," or "our" within. For more information, refer to the Terms and Conditions. When used herein, Fidelity Personalized Planning & Advice refers exclusively to Fidelity Personalized Planning & Advice *at Work*. **This service provides advisory services for a fee.** 

**Target Date Funds** offer a blend of stocks, bonds, and short-term investments within a single fund. They are designed for investors who don't want to go through the process of picking several funds from the three asset classes but who still want to diversify among stocks, bonds, and short-term investments.

Categories to the left have potentially more inflat investment risk	ion risk and less Categories to	the right have potentially less inflation risk and more investment risk
Fidelity Freedom <sup>®</sup> Income Fund Fidelity Freedom <sup>®</sup> 2005 Fund Fidelity Freedom <sup>®</sup> 2010 Fund Fidelity Freedom <sup>®</sup> 2015 Fund Fidelity Freedom <sup>®</sup> 2020 Fund	Fidelity Freedom <sup>®</sup> 2025 Fund Fidelity Freedom <sup>®</sup> 2030 Fund Fidelity Freedom <sup>®</sup> 2035 Fund	Fidelity Freedom <sup>®</sup> 2040 Fund Fidelity Freedom <sup>®</sup> 2045 Fund Fidelity Freedom <sup>®</sup> 2050 Fund Fidelity Freedom <sup>®</sup> 2055 Fund Fidelity Freedom <sup>®</sup> 2060 Fund Fidelity Freedom <sup>®</sup> 2065 Fund

Target date investments are generally designed for investors expecting to retire around the year indicated in each investment's name. The investments are managed to gradually become more conservative over time. The investment risks of each target date investment change over time as its asset allocation changes. They are subject to the volatility of the financial markets, including equity and fixed income investments in the U.S. and abroad and may be subject to risks associated with investing in high yield, small cap and foreign securities. Principal invested is not guaranteed at any time, including at or after their target dates.

## Resources for staying on track...

Resources for staying	UII II ack	
Watch for these communications in your mail or email box	Educational Communications	These communications can help you focus your attention on specific planning issues such as the effects of saving more or why it is important to diversify your savings among different types of investment options. To receive via email, visit the Your Profile section of Fidelity NetBenefits®.
	Fidelity Viewpoints® - Workplace Edition	Delivered three times per year via email, these communications provide real life education on topics selected by participants to help improve plan decisions and provide broad retirement and investment planning.
	Account Statements	Available online virtually 24/7 via Fidelity NetBenefits® with monthly email reminders. You may also obtain an account statement through Fidelity upon request.
Interactive learning opportunities	Online at NetBenefits.com	Our checklists, tools and videos can help you make smarter choices about your benefits and your money. Learn the basics. Hone your skills. Above all, get the most out of everything we have to offer.
	In Person	Call, click or visit to learn more about savings outside your retirement plan. Investor centers are located in a variety of cities nationwide to provide helpful consultations with financial needs beyond your retirement savings plan such
		as IRAs, college savings plans, and retirement income planning.  Go to www.fidelity.com or call 1-800-Fidelity.
	On the Phone	Call 1-800-835-5097 for answers to questions about your plan and account. For automated information: call virtually any time, 24/7. For representative assistance: call between 8:30 a.m. and 8:00 p.m. ET, Monday - Friday (except certain NYSE holidays).
Save a little more each year, the easy way.	With the Automatic Increase Program, you can have your contribution amount bumped up each year, by the amount you set yourself. Go to NetBenefits® to enroll.	
Leave it to the professionals	Having an appropriate investment strategy is so important to help you reach your workplace savings goals. Your strategy should be monitored and actively managed to respond to financial trends and market conditions, as well as when your situation changes. To learn more about managed accounts, and if Fidelity® Personalized Planning & Advice may be right for you, log onto NetBenefits® at NetBenefits.com.	



This information is intended to be educational and is not tailored to the investment needs of any specific investor.

Investing involves risk, including risk of loss.

529 College Savings Plans are state sponsored and some Plans are managed by Fidelity.

This plan is intended to be a participant-directed plan as described in Section 404(c) of ERISA, which means that fiduciaries of the Plan are ordinarily relieved of liability for any losses under ERISA that are the direct and necessary result of investment instructions given by a participant or beneficiary.

Exchanges from the Managed Income Portfolio\* to certain bond or money market funds (considered "competing funds"), must first be exchanged to an option that is "non-competing," such as an equity mutual fund. After 90 days, you can then exchange to a "competing fund". Please contact your Plan Administrator or a Fidelity Representative at 1-800-835-5097 for more information.

\*The Managed Income Portfolio is not a mutual fund, but is a commingled pool of the Fidelity Group Trust for Employee Benefit Plans. It is managed by Fidelity Management Trust Company.

This document provides only a summary of the main features of the The MCS Group, Inc 401(k) Plan, and the Plan document will govern in the event of any discrepancy.

Investor Center products & services are offered beyond your employer sponsored retirement plan.

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