

Quick Guide for HealthEquity/Wage Works Transit Benefit

1. Go to - <https://www.wageworks.com/>
2. Choose “Log In/Register”
3. Choose “Employee Registration”
4. Complete steps 1 to 7 of registration
 - a. ID Code is the last 4 digits of your social security #
 - b. Name, date of birth and zip code must match your information in UKG
5. Under Dashboard - choose “Enroll in Commuter” then “Place Commuter Order”
6. Choose Commuter Transit
7. Search for your zip code
8. Select transit product
 - a. HealthEquity recommends the “Commuter Card – Transit” option
9. Confirm your order
10. Submit your order

Please Note: Employees must enroll in commuter benefits by the 10th of the month for the subsequent month. For example, orders placed before June 10th will be received by July 1st.

Having trouble enrolling in benefits?

- You can place an order with HealthEquity customer service at 877-924-3967. The customer service representatives are available 24 hours p/day, 7 days a week.

Would you like to review a more detailed guide?

- Step-by-step transit instructions are on the MCS benefits portal - <https://www.mcsbeneportal.com/my-benefits>

***The current transit vendor for MCS (RideEco) will end service on June 30, 2023.

Registering online

From the <http://healthequity.com/wageworks> homepage

Click **Log In/Register** → **Employee Registration**

